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TITLE: Kaumatua Whare

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1.0 Statement/Purpose/Description

This policy sets out the guidelines for eligibility and the application process to be housed in our kaumatua whare.

The purpose of this policy is to ensure Tangitu Whanau Trust follow an appropriate and effective process for the selection of tenants for kaumatua whare.

2.0 Scope

All applicants and tenants of kaumatua whare owned by Tangitu Whanau Trust.

3.0 Principals

The principles underlying this policy are:

- 3.1 That there is a need for long-term affordable accommodation for kaumatua descended from Potaua and Riapeti Tangitu and kaumatua of the Pirirakau hapu. Trust has a role in meeting this need.
- 3.2 That kaumatua housing will be self-funding. Costs such as water, land rates and any other charges deemed necessary by the Trust, may be recovered. Relevant corporate overhead may be charged at the Trust's discretion.
- 3.3 Notwithstanding that the kaumatua housing is intended to be self-funding, kaumatua flats shall be offered at a value determined by the Trust, but generally below market value.
- 3.4 Maintenance and refurbishment of the kaumatua whare will be undertaken in accordance with programmes established by the Trust. Refurbishment may also be undertaken following inspection between tenancies.
- 3.5 The kaumatua whare are primarily for the use and enjoyment of kaumatua during their lifetime.

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3.6 Widows, widowers and dependants of kaumatua, unless otherwise qualified in terms of this policy, will be required to vacate within 6 months after the qualifying kaumatua has ceased to live in kaumatua flat unless the Trust agrees to their continued occupancy.

1.0 Standards to be Met

4.1 Eligibility Criteria

The Tangitu Whanau Trust will consider at least the following factors when considering applications for kaumatua whare:

- 4.1.2 Be a beneficiary to the Tangitu Whanau Trust.
- 4.1.3 Whakapapa to Pirirakau hapū.
- 4.1.4 Have reached the age of retirement.
- 4.1.5 Are role models and are considered kaumatua by their whanau
- 4.1.6 Are able to lead or support hui on the marae.
- 4.1.7 Have whanau support in meeting all their personal needs and comforts as required.
- 4.1.8 Do not currently own their own home.

4.2 Application Form

- 4.2.1 Applications forms are available on the Tangitu Whanau Trust web page.
- 4.2.2 All sections must be fully completed and documentation and or evidence required must be attached to the final application.

4.3 Application Process

Where a vacancy arises;

- 4.3.1 The Tangitu Whanau Trust will notify and provide a deadline for applications to shareholders and the Pirirakau hapū.
- 4.3.2 Previous applicants will be contacted to confirm whether they wish to be consider for a whare.
- 4.3.3 Applications must be received in writing by the due date and be endorsed by letters of support.

4 Related Documentation

Appendix 1: Application Form.

5 References & Relevant Legislation

Residential Tenancies Act (1986)

6 Adoption of Policy

This policy is intended to be formally adopted by resolution of the Trustees and to be in effect from and applied to applications received after 1st October 2019.

Authorised by: Chairperson Tangitu Whanau Trust.

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Tangitu Whanau Trust Tenancy application form

Please complete this form to apply for the tenancy at the address below. The information you provide is for applying for this tenancy and may be used for a credit and reference check. Your privacy is protected under the Privacy Act 1993.

Tenancy details (Landlord to complete)	
Landlord full name(s) or trading name: TANGITU WHANAU TRUST	
Property address:	
Commencement of tenancy:	Date: / /
Applicant details (Applicant to complete remaining)	
Full name:	Date of birth: / /
Phone number:	Mobile phone:
Email:	
Current address:	
How long have you lived there?	Years: Months:
Applicants connection to Tangitu Whanau Trust	
Please provide a description of your whakapapa, showing your connection to the Tangitu Whanau Trust in the first instance OR Pirirakau hapū.	
Identification	
Please provide photo identification, such as your driver's licence.	
Driver's licence number:	Version no. (if applicable)
<i>NB: Provision of this number is voluntary and will only be used to verify your identity and for carrying out a credit check</i>	
Alternative form of ID:	
Next of kin or emergency contact	
Name:	
Address:	
Phone number:	Mobile phone:
Email:	

Current landlord's details

If you are currently renting, please provide your landlord's name and contact details.

Landlord's name: _____

Phone number: _____

Mobile phone: _____

Email: _____

May I contact this person for a reference?

Yes / No

/

(Please tick)

References

Please provide two referees that I can contact. Referees can be a friend, co-worker, your employer or someone who knows you well.

One of your referees should be able to provide a reference about your creditworthiness. If you have already provided your current landlord's details, only one additional referee is needed. Please let these people know I may be contacting them for a reference.

Referee name 1: _____

Phone: _____

Email: _____

Referee name 2: _____

Phone: _____

Email: _____

Any other comments for consideration?**Signature**

I authorise the Landlord/Property Manager to:

- collect, retain and use this information for the purpose of assessing my creditworthiness and suitability for the tenancy; and

I understand that the credit reporting agency:

- may hold my information on their credit reporting database and use it for providing credit reporting services, and they may disclose my information to their subscribers for the purpose of credit checking or debt collection; and
- as part of providing a credit report, may check the Ministry of Justice fines database for any overdue fines I may have.

Signed by: _____

Date signed: _____

Under the Privacy Act 1993, you have the right to ask for a copy of all information held about you, and have the right to request the correction of any incorrect information.